

Amanda Barnes
Williamson County Clerk and Recorder
407 N. Monroe St, Suite 119
Marion, IL 62959
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Phone 618-998-2112 Fax 618-993-2071

Request for Vital Records (Check appropriate box): Birth Death Marriage Civil Union

Today's Date: _____ Number of Certified copies requested: _____

Name(s) on Certificate: _____

Date of Record: _____

Town Event Occured: _____

For Birth Records Only

Father's Name: _____

Mother's Full Maiden Name: _____

Applicant Information: (if ordering through the mail where do you want it mailed)

Name: _____ Phone Number: _____

Address: _____

Signature: _____ Relationship to name on Certificate: _____

Copy of Photo ID with signature required

FOR BIRTH RECORDS ONLY: If you don't have a government issued ID, you must submit two other LEGITIMATE photo copies. The following forms may be used: Insurance card, Voter Registration card, Car Registration, recent check stub, Public assistance card, credit card statement or bank statement.

Any individual under the age of 18 cannot secure a certified copy of their birth record.

COST OF RECORDS

Birth Records: The fee for a certified birth record is \$20.00. Additional copies of the same record \$6.00.

Death Records: The fee for a certified death record is \$20.00. Additional copies of the same record \$6.00.

Marriage or Civil

Union Records: The fee for a certified record is \$20.00. Additional copies of the same record \$6.00.

FOR OFFICE USE ONLY

Receipt # _____ Initials _____

Payment Methods: Cash Check _____ Money Order _____ Credit/Debit _____
Please make check or money order payable to Williamson County Clerk.

Driver License or Id Number _____